



## Medical Policy for SPaCE: Supporting Children with Medical Conditions

### Introduction

SPaCE is an inclusive community that welcomes and supports children with medical conditions. SPaCE provides all children with any medical condition the same opportunities as others in the provision. Our aim is to ensure that children with medical conditions can:

- Be healthy
- Stay safe
- Enjoy and achieve
- Make a positive contribution
- Achieve economic well-being once they leave the provision

### Policy Framework

The policy framework describes the essential criteria for how SPaCE aims to meet the needs of children with long-term medical conditions.

#### 1. Inclusive Community

SPaCE is welcoming and supportive of children with medical conditions, providing them with the same opportunities and access to activities (both provision-based and out-of-provision). No child will be denied admission or prevented from taking part in SPaCE due to their medical condition.

- SPaCE will listen to the views of children and parents.
- Pupils and parents should feel confident in the care they receive at SPaCE.
- All staff understand that medical conditions can be serious and may impact a child's quality of life and ability to learn.
- Staff understand their duty of care and know what to do in case of an emergency.
- SPaCE recognises that different children with the same medical condition may have different needs.
- SPaCE acknowledges the duties in the Children and Families Act (England), the Equality Act (England, Wales, and Scotland), and the Disability Discrimination Act (Northern Ireland) in relation to children with disabilities or medical conditions, and these duties are anticipatory.

#### 2. Clear Communication Plan

SPaCE ensures clear communication with staff, parents, and other relevant stakeholders to implement the medical conditions policy effectively. Pupils, parents, healthcare staff, and other external parties will be informed of and reminded about the policy and individual healthcare plans (IHPs) through various communication channels.

#### 3. Individual Healthcare Plans (IHPs)

Every child with a medical condition should have an IHP.

- The IHP will outline the care needed, when it is required, and who will provide it.



- It will address the potential impact of the medical condition on the child's learning, behaviour, and classroom performance.
- The IHP should be developed with input from the child (where appropriate), their parents, school staff, and relevant healthcare professionals, including specialists when necessary.

#### **4. Emergency Procedures and Training**

All staff, including temporary or supply staff, will be trained in emergency procedures for children with medical conditions.

- Staff should know how to act in emergencies, and training will be refreshed annually.
- The IHP will provide guidance on what actions to take in an emergency.
- Parental permission will be sought for sharing IHPs with emergency care providers.

#### **5. General Emergency Procedures**

- All staff will know the actions to take in an emergency.
- If a child needs to be taken to the hospital, a member of staff (preferably one familiar to the child) will stay with them until the parent arrives or will accompany them by ambulance.

#### **6. Administration of Medication and Care**

- SPaCE will ensure that trained staff are available to administer medication and provide care to meet the child's individual needs.
- Written parental consent will be obtained before giving medication (prescription or non-prescription).
- A trained staff member will accompany children with medical conditions on off-site visits, including overnight stays.

#### **7. Storage of Medication**

- Emergency medication and equipment must be accessible at all times, both within the provision and during off-site activities.
- Pupils may carry their own emergency medication if appropriate.
- SPaCE will ensure that all medication is stored safely, in line with instructions, and that pupils know where their medication is stored.
- Parents must ensure medications are up-to-date and collected at the end of each term.

#### **8. Record Keeping**

- SPaCE maintains a record of children's medical conditions through IHPs, updated regularly.



- IHPs are stored centrally, and confidentiality is maintained.
- SPaCE will document all medication administered, including dosage, time, and supervising staff.

#### **9. Inclusive Environment**

- SPaCE ensures that the physical environment is accessible to children with medical conditions.
- Pupils with medical conditions are included in structured and unstructured activities, and reasonable adjustments are made for extracurricular activities.
- Physical activity is accessible to all pupils, with appropriate adjustments made to meet individual health needs.

#### **10. Reducing Health and Safety Risks**

- SPaCE will identify and minimize potential triggers that could worsen or bring on medical emergencies for children with specific conditions.
- Staff are trained to recognize and reduce exposure to common triggers.

#### **11. Reintegration Following Hospitalisation**

- If a child returns to the provision after a period of hospital education or alternative provision, SPaCE will work with the local authority and education providers to support the child's reintegration.
- The necessary adjustments will be made to ensure the child receives appropriate support to continue their education effectively.

#### **12. Roles and Responsibilities**

- SPaCE works collaboratively with relevant parties, including healthcare professionals, to implement the medical conditions policy.
- The leadership team is responsible for ensuring the policy's successful implementation and for maintaining communication with parents and healthcare providers.

#### **13. Policy Review and Evaluation**

- SPaCE will regularly review and evaluate the policy. Feedback from key stakeholders (e.g., pupils, parents, staff, healthcare professionals) will be sought and used to inform the review.
- Any amendments or updates to the policy will be made based on these evaluations.

#### **Legislation**

This policy is guided by and adheres to the following legislation:

- Children and Families Act (2014)
- Equality Act (2010)
- Disability Discrimination Act (1995)



- Health and Safety at Work Act (1974)
- Medicines Act (1968)
- The Special Educational Needs and Disability Regulations (2014)

*The term 'parent' refers to anyone with parental responsibility, such as foster parents, carers, guardians, or local authorities.*

#### **Policy Implementation Responsibility**

The named staff responsible for the implementation of this policy is the SPaCE leadership team.

Issued 01/10/2024

Review 01/10/2025

Signed Dene Terry *DBTerry*

Signed Siobhan Bunce *Siobhan Bunce*